

Dr. Anne Moses Fellowship Program Description

ABOUT IGNITE

IGNITE is a national, non-partisan 501c3 that is building a movement of young women-identifying, nonbinary and gender expansive changemakers who are ready and eager to become the next generation of political leaders. We offer civic education, exposure to elected officials, hands-on training, work opportunities, and a peer network that supports each other's aspirations.

ABOUT THE DR. ANNE MOSES FELLOWS

Dr. Anne Moses founded IGNITE in 2010 after spending 20 years in the women's political space. She believed that the movement needed to reach our younger generations as they were building their ambition and identities. Dr. Moses spent her career opening doors for women, especially young women of color. Dr. Moses transitioned from IGNITE in 2021 after a decade of leadership. The Fellowship was renamed to honor her vision.

IGNITE actively seeks out diverse and enthusiastic young Gen Z leaders from communities across the nation, providing them with essential resources, training, and networks to unleash their political influence, mobilize their peers, and foster civic engagement. Our community comprises women-identifying, nonbinary and gender expansive youth eager to break down barriers and enter the political arena. As ambassadors for IGNITE's mission and vision, Fellows play a crucial role in advocating for the message that it's time for the next generation to assume political leadership roles.

KEY PROGRAM BENEFITS

Dr. Anne Moses fellows will have opportunities to participate in personal/professional development activities that provide:

- Training in fundraising, budgeting, communications, grant writing, and nonprofit leadership.
- Comprehensive guidance on how to effectively advocate for policy and legislative changes in critical areas such as gender equity, voting rights, and civic engagement.
- Exclusive access to elected leaders and a vibrant network of peers spanning the nation.
- Platforms to enhance marketing and communications skills, including the chance to feature on IGNITE's influential social media channels and amplify the impact of your work as a Fellow.
- Specialized training focused on promoting anti-racism and fostering inclusivity.
- A supportive community environment where fellows can convene, engage in meaningful discussions, and freely express their perspectives on topics of interest.
- Community-building events designed to strengthen connections among fellows and staff members alike.

2024 - 2025 IGNITE Dr. Anne Moses Fellow Description

THE OPPORTUNITY

We are searching for our 9th cohort of Dr. Anne Moses Fellows to serve in a part-time capacity from August 2024 through January 2026. The Dr. Anne Moses Fellows are instrumental in reshaping political leadership throughout the United States. As IGNITE Fellows, they serve as campus organizers, working to broaden the impact of IGNITE's mission. Throughout the program year, Fellows engage in cohort training and organizing initiatives. Additionally, Fellows will design and execute a project aimed at advancing IGNITE's mission and goals.

TIME COMMITMENT AND PAY

Dr. Anne Moses Fellows commit to serving in this role from August 1, 2024 to January 31, 2026 and are expected to serve for the entire duration. This position is a non-exempt, part-time, temporary position that requires in-person travel within their region. Organization-sponsored national travel is also required to attend national training and programming.

Dr. Anne Moses fellows are paid an hourly rate of \$18.25/hour for 20 hours per week. Beyond mandatory weekly 1:1's with supervisors and bi-weekly group convenings, Fellows have flexibility in managing their IGNITE work around their other responsibilities.

ROLE AND EXPECTATIONS

Under the supervision and guidance of the Director of Programs and Campus Engagement, Fellows are responsible for accelerating IGNITE's mission in their city/region. As a Fellow, you will:

- **Advance IGNITE programmatic goals:** Fellows will have the unique opportunity to make their mark at IGNITE by completing an independent project. Fellows will work with their supervisor to determine how their individual passions and political interests can be shaped into a project that advances the mission of IGNITE. Project ideas include, but are not limited to: researching a policy issue or problem and developing a set of policy or program recommendations, designing and leading a digital civic engagement or advocacy campaign, etc. Fellows will receive in-depth training on IGNITE's mission, strategy, and outcomes in order to complete this project.
- **Build and sustain IGNITE chapters in your region:** Fellows will bring IGNITE to high school and college campuses within their region by establishing college chapters and high school clubs. These initiatives aim to enhance the civic engagement and political leadership of campus peers with a focus on bringing women-identifying, nonbinary and gender expansive youth to IGNITE, offering them a network of like-minded, ambitious peers, and assisting them in running for office both on their campuses and beyond. To establish these chapters, IGNITE Fellows will:
 - Facilitate and lead informational sessions to introduce IGNITE to the school community on high school and/or college campuses.
 - Meet and communicate with campus leaders on a bi-monthly basis.

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POLITICAL POWER IN EVERY YOUNG WOMAN

- Visit chapters to provide support and guidance.
- Assist chapter and club executive boards in planning events.
- Foster partnerships with on-campus leaders to provide support as chapters and clubs are established.
- Collect enrollment forms from chapters, clubs, and participants.
- Participate in the design and execution of national campus convenings.
- **Represent IGNITE:** Fellows showcase their leadership and are examples of young changemakers for their peers and their communities. At times, you may be asked to speak about your experience as a Fellow with our community members, including participants and funders. You may also take advantage of optional opportunities to contribute op-eds and amplify your voice through IGNITE campaigns.
- **Engage in professional development activities.** Fellows will engage in professional development activities aimed at immersing them in IGNITE's mission, strategy, and desired impact. This training will equip them with a comprehensive understanding of IGNITE. By participating in these development activities, Fellows will acquire skills and knowledge that will help them succeed as Fellows and in their professional careers beyond IGNITE.
- **Support IGNITE, as needed.** This could include supporting fundraising campaigns, administrative work, data collection and helping to facilitate local connections for IGNITE.

TRAINING

Dr. Anne Moses fellows will receive hybrid training to ensure success in their roles.

- *Program Kick-Off (8/1/24)*: The fellowship starts with virtual training that supports fellows in understanding their role, getting accustomed to their regions, and understanding IGNITE procedures.
- *In-Person training (8/5/24 - 8/9/24)*: Dr. Anne Moses fellows will attend a 5-day in-person training in Oakland, CA focused on getting to know the cohort and taking a deep dive into IGNITE's mission, operations and programming.

QUALIFICATIONS

- Willingness to adapt and to learn
- Able to fully commit to the fellowship with minimal competing priorities.
- Exhibits a deep commitment to IGNITE's equity goals.
- An affinity for working with culturally and politically diverse communities.
- Strong sense of ownership and initiative in one's own work and responsibilities.
- Ability to build and sustain mutually beneficial relationships with diverse constituents.
- Communication, administration, organization, coordination, and analytical skills.
- Great verbal, interpersonal, and written communication skills.

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IGNITE requires all employees to be fully vaccinated against COVID-19 within 6 weeks of their start date. IGNITE requires all staff to receive the most up-to-date booster shot.

IGNITE is an Equal Opportunity Employer. We will consider applicants for positions without regard to any category protected by applicable federal, state, or local law, including but not limited to: race, color, religion, sex, national origin, age, physical or mental disability, genetic information, veteran status or uniformed service member status. Women, people of color, LGBTQ people, young people, and members of other historically disenfranchised populations are strongly encouraged to apply.